

Shouldham Parish Council – Meeting Agenda

I hereby give you notice that an ordinary meeting of the above-named Parish Council will be held
on

Wednesday 1st April 2026 at 7pm in Shouldham Village Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

- 57 / 26 To open the meeting and receive apologies for absence.
- 58 / 26 To receive declarations of interest in items on the agenda and requests for dispensation.
- 59 / 26 To hear from the public present (max 3 minutes per person at the Chair's discretion).
- 60 / 26 To agree the minutes of the meeting held on 4th March 2026.
- 61 / 26 **Flooding and Sewage: Surface Water Management Group:** To receive update from the Surface Water Management Group and discuss next steps.
- 62 / 26 **Anglian Water Strategic Pipelines:** To hear from representatives regarding a proposed temporary logistics compound on Mill Road.
- 63 / 26 To receive Borough and County Council Members' reports.
- 64 / 26 **Financial Matters:**
 - a. To note authorised payments and authorise new payments (Annex A).
 - b. To reconcile the accounts.
 - c. To note increases in costs of virtual phone from Tamar Telecommunications (4%) and toilet cleaning (£1 per clean).
 - d. To discuss VAT reclamation.
- 65 / 26 **Football Clubhouse project:**
 - a. To receive an update on the movement of electricity supply.
 - b. To consider offer from FC member to repair potholes in the car park.
 - c. Any other updates.
- 66 / 26 **Highways, Traffic & Parking:**
 - a. Parking issues at school drop off / collection times: to receive report from Chair and Clerk on their meeting at the school and to consider next steps.
 - b. To receive an update on Lynn Road Trod and consider any suggested amendments.
 - c. SAM2 report.
 - d. Any other highways updates.
- 67 / 26 **Clerk's report and correspondence requiring further consideration:**
 - a. Email from Anglian Water Strategic Pipelines.
- 68 / 26 To receive update on Neighbourhood Plan.
- 69 / 26 **Consideration of planning applications, decisions and appeals:**
 - a. Applications:
 - i. To consider any late notice applications.
 - b. Decisions:

- i. 26/00077/F | Householder: Construction of detached garage to serve dwelling. | Wheelers School, 1 Eastgate Street, Shouldham PE33 0BY: Application permitted
- ii. Any late notice decisions.
- c. Planning Appeals and Enforcement updates:

70 / 26 **Play Park and KGV Playing Field:**

- a. To consider cleaning schedule for the toilets.
- b. To receive a report on maintenance of the play area and consider any quotes for work.

71 / 26 **To receive reports from Clerk and Cllrs for on-going matters:**

- a. Update on defibrillator options.
- b. Request from the KA to hold the Classic Car meet on the Green on first Sunday of each month Apr-Sep.

72 / 26 To receive Cllr reports for items arising after the publishing of the agenda and to receive items for the agenda for the next Parish Council meeting.

73 / 26 To confirm the date of the Annual Parish Meeting.

74 / 26 **To resolve to move to a closed session in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2) to transact HR and Finance matters.** Staffing: To approval contractual annual increase in clerk's salary from SCP 13 to SCP 14 from 1st April 2026.

75 / 26 Close Meeting.

Signed: *J Lloyd*
Parish Clerk: Jo Lloyd

Dated: 27th March 2026
clerk@shouldham-pc.gov.uk