



Shouldham Neighbourhood Plan Steering Group Ordinary Meeting Agenda

Wednesday, 16th July 2025 at 19:30, at 2 Willow Court, Shouldham

- 071/25 To open the meeting and receive any apologies for absence.
- 072/25 To receive declarations of interest in items on the agenda and any requests for dispensation.
- 073/25 To welcome the PC representative.
- 074/25 To agree the consolidated minutes of the meetings held between 7th April 2025 and 28th May 2025
- 075/25 To review outstanding actions from previous meetings.
 - (i) To contact land owners regarding LGS
(Action ongoing – see item 077/25)
 - (ii) To contact NDHA owners regarding the proposed designation of their properties
(Action ongoing – see item 077/25)
 - (iii) To contact the owner of the proposed car parking site
(Action ongoing – see item 077/25)
- 076/25 To receive any verbal updates from Steering Group members for ongoing matters which are not covered as separate agenda items.
- 077/25 To review NHP process for the benefit of the PC representative and to consider any associated questions.
- 078/25 To review the three draft letter templates that will be sent to landowners or homeowners and agree the associated next steps in conjunction with PC.
- 079/25 To review the suite of documents and, if appropriate agree they can be “signed-off”.
- 080/25 To consider next steps, including preparation for Regulation 14.
- 081/25 AOB.
- 082/25 To set a date for the next meeting.

Signed: *David J Willis*
Secretary for Shouldham NHP Steering Group: David Willis

Dated: 10th July 2025
E: shouldham.nhp@gmail.com