

Shouldham Parish Council – Meeting Agenda

I hereby give you notice that the Annual meeting of the above-named Parish Council will be held on
Wednesday, 7th May 2025 at 7.30pm in the Shouldham Village Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

- 74/25 To open the meeting and receive apologies for absence.
- 75/25 Annual election of Chair.
- 76/25 Annual election of Vice Chair.
- 77/25 To receive declarations of interest in items on the agenda and any requests for dispensation.
- 78/25 To hear from the public present (max 3 minutes per person at the chair's discretion).
- 79/25 To agree the minutes of the meeting held on 14 April 2025.
- 80/25 To receive Borough and County Council Members' reports.
- 81/25 **Financial Matters:**
 - a. To note authorised payments and authorise new payments.
 - b. To reconcile the accounts.
 - c. Bank Mandate amendment update.
 - d. Update on EoY
 - e. To consider keeping Mike Inder as a signatory for Barclays in the short term.
 - f. To consider adding Jo Lloyd as a signatory for Barclays.
- 82/25 **Consideration of planning applications, decisions and appeals:**
 - a. Applications:
 - i. 24/02235/RM Application for 5 new dwellings at Matthews Coaches, 50 Westgate Street – to note discharge of conditions 6 & 7.
 - ii. To consider any late notice applications.
 - b. Decisions:
 - i. None at time of publishing.
 - c. Planning Appeals and Enforcement updates:
 - i. [23/00296/UNOPDE](#) | Alleged Unauthorised Operational Development | Labyrinth 9 Westgate Street Shouldham King's Lynn Norfolk PE33 0BN. Appeal [APP/V2635/C/23/3333470](#) in progress, no update.
- 83/25 **Clerk's report and correspondence** requiring further consideration.
- 84/25 **Flooding & Sewage:** Surface Water Management Working Group update.
- 85/25 **To receive reports from Clerk and Cllrs for on-going matters**
- 86/25 **Highways, Traffic & Parking:**
 - a. SAM2 report.
- 87/25 **Play Park and KGV Playing Field:**
 - a. To receive and consider quote from Wicksteed for cableway servicing.
- 88/25 To receive Cllr reports for items arising after the publishing of the agenda and to receive items for the agenda for the next Parish Council meeting.
- 89/25 To agree date in June for the next Ordinary Meeting of the Parish Council.

90/25 To resolve to move to a closed session in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2) to transact HR and Finance matters.

Staffing: To approve and sign contract for the new Clerk/RFO, Jo Lloyd.

91/25 Close Meeting.

Signed: *J Lloyd*

Dated: 01 May 2025

Parish Clerk: Jo Lloyd

clerk@shouldham-pc.gov.uk