

Shouldham Parish Council – Meeting Agenda

I hereby give you notice that the Annual meeting of the above-named Parish Council will be held on
Monday, 17th March 2025 at 7.30pm in the Shouldham Village Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

- 33/25 To open the meeting and receive apologies for absence.
- 34/25 To receive declarations of interest in items on the agenda and any requests for dispensation.
- 35/25 To hear from the public present (max 3 minutes per person at the chair's discretion).
- 36/25 **Consideration of planning applications, decisions and appeals:**
 - a. Applications:
 - i. [25/00385/O](#) | Outline Application: Proposed Self Build Dwellings | Philmar 44 Westgate Street.
 - ii. To consider any late notice applications.
 - b. Decisions: None at time of publishing.
 - c. Planning Appeals and Enforcement updates:
 - i. [23/00296/UNOPDE](#) | Alleged Unauthorised Operational Development | Labyrinth 9 Westgate Street
Shouldham King's Lynn Norfolk PE33 0BN. Appeal [APP/V2635/C/23/3333470](#) in progress, No event date arranged.
- 37/25 To agree the minutes of the meeting held on 17 Feb 2025.
- 33/25 To consider Co-option to fill the Casual Vacancy.
- 34/25 To receive Borough and County Council Members' reports.
- 35/25 **Financial Matters:**
 - a. To note authorised payments and authorise new payments.
 - b. To reconcile the accounts.
 - c. To consider renewal or switch of energy supplier at end of fixed term period.
 - d. Bank Mandate amendment update.
 - e. Members Allowance update and to determine the Council's approach to administration if claimed.
- 36/25 **Clerk's report and correspondence** requiring further consideration:
 - a. Report on Vandalism of Playing Field public toilets CoSHH locker.
 - b. Council Laptop and MS365 subscription: to agree the purchase of a replacement laptop and MS365 Apps for Business subscription.
- 37/25 **Flooding & Sewage:** Surface Water Management Working Group update.
- 38/25 **Beacon:** To consider a proposal to purchase a beacon basket on a pole for events.
- 39/25 **To receive reports from Clerk and Cllrs for on-going matters:**
 - a. To consider quotes for removal of self-set trees on Lamsons Lane.
 - b. To receive an update on permissions for the planting of the heritage oak tree from the PCC/Diocese. CA
 - c. Telephone kiosk adoption update.
- 40/25 **Neighbourhood Plan:** To receive an update from the Neighbourhood Plan Steering Group.
- 41/25 **Highways, Traffic & Parking:**
 - a. Update on installation of Posts on the Green. GH
 - b. SAM2 report.
- 42/25 **Play Park and KGV Playing Field:**
 - a. Report on warranty work (roundabout).
- 43/25 **Local Government Reorganisation:** To determine a collective Council devolution consultation response.

- 44/25 **Proposal to hold an Act of Remembrance on the Green around the 11 Nov.** Deferred awaiting developed proposal.
- 45/25 To receive cllr reports for items arising after the publishing of the agenda and to receive items for the agenda for the next Parish Council meeting.
- 46/25 To resolve to move to exclude the public and press in accordance with the Public Bodies (admission to meetings) Act 1960.
- 47/25 **Staffing:** to consider appointment of clerk/RFO and agree start date.
- 48/25 Close Meeting.

Signed: *M Inder*
Parish Clerk: Mr Mike Inder

Dated: 10 March 2025
clerk@shouldham-pc.gov.uk