

Shouldham Parish Council – Meeting Agenda

I hereby give you notice that the Annual meeting of the above-named Parish Council will be held on

Monday, 20th January 2025 at 7.30pm in the Shouldham Village Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

- 1/25 To open the meeting and receive apologies for absence.
- 2/25 To receive declarations of interest in items on the agenda and any requests for dispensation.
- 3/25 To hear from the public present (max 3 minutes per person at the chair's discretion).
- 4/25 To agree the minutes of the meeting held on 18 Nov 2024.
- 5/25 To receive Borough and County Council Members' reports.
- 6/25 **Financial Matters:**
 - a. To note authorised payments and authorise new payments.
 - b. To reconcile the accounts.
 - c. To agree the budget for 2025-26 and set the Precept requirement.
- 7/25 **Clerk's report and correspondence** requiring further consideration:
 - a. To receive update on the Norfolk ALC AGM and agree the PC's position regarding ongoing matters and to vote on the 2 items for the postal vote.
 - b. Telephone Kiosk on the Green: To consider consultation response and adoption.
- 8/25 **Flooding & Sewage:** Action Plan update.
 - a. Surface Water Management Working Group update.
 - b. To receive estimate of costs for survey and groundwork.
- 9/25 **To receive reports from Clerk and Cllrs for on-going matters:**
 - a. To receive update on the management of the closed churchyard. AH & KM (Deferred until Spring)
 - b. Self-set tree issues on Lamsons Lane to consider quotes. NW.
 - c. To receive an update for the planting of the heritage oak tree from the PCC/Diocese. CA
- 10/25 **Neighbourhood Plan:** To receive an update from the Neighbourhood Plan Steering Group.
- 11/25 **Highways, Traffic & Parking:**
 - a. Update on installation of Posts on the Green. GH
 - b. SAM2 report – On the website.
- 12/25 **Grounds Maintenance:** To receive and consider quotes for the 2025 season.
- 13/25 **Play Park and KGV Playing Field:**
 - a. Tree health survey: to consider quotes.
 - b. TPO register.
- 14/25 **Consideration of planning applications, decisions and appeals:**
 - a. Applications:
 - i. Planning Application Consultation 24/02235/RM (50 Westgate St).
 - ii. To ratify comment submitted for 24/02229/F (1 Woodward Close)
 - iii. To consider any late notice applications.
 - b. Decisions: None at time of publishing.
 - c. Planning Appeals and Enforcement updates:

- i. [23/00296/UNOPDE](#) | Alleged Unauthorised Operational Development | Labyrinth 9 Westgate Street Shouldham King's Lynn Norfolk PE33 0BN. Appeal [APP/V2635/C/23/3333470](#) in progress, No event date arranged.

15/25 To consider Full Council Ordinary meeting schedule.

16/25 To receive cllr reports for items arising after the publishing of the agenda and to receive items for the agenda for the next Parish Council meeting. Close Meeting.

Signed: *M Inder*
Parish Clerk: Mr Mike Inder

Dated: 13 January 2025
clerk@shouldham-pc.gov.uk