

Shouldham Parish Council – Meeting Agenda

I hereby give you notice that the Annual meeting of the above-named Parish Council will be held on

Monday, 18th Nov 2024 at 7.30pm in the Shouldham Village Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

- 149/24 To open the meeting and receive apologies for absence.
- 150/24 To receive declarations of interest in items on the agenda and any requests for dispensation.
- 151/24 To hear from the public present (max 3 minutes per person at the chair's discretion).
- 152/24 To agree the [minutes](#) of the meeting held on 21st Oct 2024.
- 153/24 To receive Borough and County Council Members' reports.
- 154/24 Financial Matters:
 - a. To note authorised [payments](#) and authorise new payments.
 - b. To reconcile the [accounts](#).
 - c. To receive and comment on [draft budget for 2025-26](#) inc any project proposals requiring funding.
 - d. Notice that Nurture Landscapes are changing to 12 equalised monthly payments.
- 155/24 Clerk's report and correspondence requiring further consideration:
 - a. Email from agent for the Rhubarb field development.
 - b. Email from B Cllr re Wayland Farms Environmental Permit consultation.
 - c. Letter from Norfolk ALC chair.
- 156/24 Flooding & Sewage: Action Plan update.
 - a. Surface Water Management Working Group update.
 - b. To provide update on survey costs and potential groundwork costs for budget consideration.
- 157/24 To receive reports from Clerk and Cllrs for on-going matters:
 - a. To receive update on the management of the closed churchyard. AH & KM
 - b. Self-set tree issues on Lamsons Lane. (Referred to the Rangers)
 - c. To receive report from Sibelco Parish Liaisons meeting. PD
 - d. Update on identification of a suitable location for the planting of the heritage oak tree. GH & CA
 - e. Clerk's report on new legal duty for employers to take a positive approach to sexual harassment.
- 158/24 To receive an update from the Neighbourhood Plan Steering Group.
- 159/24 Highways, Traffic & Parking:
 - a. Update on installation of Posts on the Green. GH
 - b. To authorise purchase of reflectors for the new posts on the Green.
 - c. SAM2 report – On the website.
 - d. To receive Highways advice on encroachment and determine actions.
- 160/24 Play Park and KGV Playing Field: Requirement to conduct a tree health survey to be agreed.
- 161/24 Consideration of planning applications, decisions and appeals:
 - a. Applications: No new ones at time of publishing; To consider any late notice applications.
 - i. To comment on a proposed pre-application alteration for 9 Westgate Street.
 - b. Decisions: None at time of publishing.
 - c. Planning Appeals and Enforcement updates:
 - i. [23/00296/UNOPDE](#) | Alleged Unauthorised Operational Development | Labyrinth 9 Westgate Street Shouldham King's Lynn Norfolk PE33 0BN. Appeal [APP/V2635/C/23/3333470](#) in progress, No event date arranged.

162/24 To receive cllr reports for items arising after the publishing of the agenda and to receive items for the agenda for the next Parish Council meeting on the 20th of January 25.

Signed: *M Inder*
Parish Clerk: Mr Mike Inder

Dated: 12 Nov 2024
clerk@shouldham-pc.gov.uk