



Shouldham Neighbourhood Plan Steering Group Ordinary Meeting Minutes

Wednesday 23rd October 2024 at 19:30, 2 Willow Court, Shouldham

Present: Tim Owen (vice Chair),
David Willis (Secretary), Rose Hipperson, Helen Brown

Apologies: Ant Hobbs (Chair)

Absent: None

Others in Attendance: None

127/24 **Opening and apologies:**

TO opened the meeting and acknowledged apologies from AH.

128/24 **Declarations of interest:**

None

129/24 **Parish Councillors' comments:**

None

130/24 **To agree minutes of previous meeting:**

The minutes of the meeting held on 9th October 2024 were AGREED.

131/24 **To review Outstanding Actions from previous meeting:**

NOTE: A review of all outstanding actions from meeting no: 35 held on 9th October 2024 is deferred to the next meeting.

(i) CCP to update the green corridor map with additional proposed routes

(Action ongoing)

(ii) CCP to produce an updated map to show the parameters of viable views

(Action ongoing)

(iii) CCP to adjust the map that shows a location for village parking

(Action ongoing)

(iv) CCP to produce an updated draft NHP document (v2)

(Action ongoing)

132/24 **Verbal updates and comments on any matter not covered in a separate agenda item:**

An LGS template had been received from CCP. For discussion at next meeting.

133/24 **To complete justification templates for the proposed NDHAs**

Prior to the meeting, CCP sent a list of the proposed NDHAs that are located within the Conservation Area. As these are already identified as NDHAs they do not need to be included

in the NHP. The one exception was Melrose Hall which although inside the Conservation Area would appear to have been overlooked by the Borough as it had no NDHA status.

DW revised the list of proposed NDHAs to remove those within the Conservation Area. This left a total of 27 NDHAs that are principally comprised of properties but which does include lengths of wall in Norwich Rd and Eastgate St.

Blank templates were opened for each NDHA and written assessments, using the Historic England criteria, were prepared for eight of these. It was AGREED that further work on the remaining number will be deferred to future meetings.

It was AGREED that the owners of all proposed NDHAs will be individually notified in writing prior to the full draft NHP going out for its first public consultation. Work to draft a suitable letter template will be undertaken at a future meeting.

134/24 **AOB**

None

135/24 **Next meeting(s):** Wednesday, 13th November 2024 when LC will be in attendance.

Meeting closed at: 21.00

Chair : AH

Date: 13th November 2024

Minutes prepared by:

David Willis, Secretary for the Shouldham Neighbourhood Plan Steering Group

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