

Shouldham Parish Council – Meeting Agenda

I hereby give you notice that the Annual meeting of the above-named Parish Council will be held on

Monday, 21st Oct 2024 at 7.30pm in the Shouldham Village Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

- 135/24 To open the meeting and receive apologies for absence.
- 136/24 To receive declarations of interest in items on the agenda and any requests for dispensation.
- 137/24 To hear from the public present (max 3 minutes per person at the chair's discretion).
- 138/24 To agree the [minutes](#) of the meeting held on 16th Sep 2024.
- 139/24 To receive Borough and County Council Members' reports.
- 140/24 Financial Matters:
 - a. To note authorised [payments](#) and authorise new payments.
 - b. To reconcile the [accounts](#).
- 141/24 Clerk's report and correspondence requiring further consideration:
 - a. To agree a Cllr/Clerk communications protocol.
 - b. Community update from RAF Marham – circulated by email.
 - c. Resident email reporting overgrown ditch from 45 Westgate St northwards.
 - d. Barclays – notice of interest Rate reduction from 1.5 to 1.4%.
 - e. BCKL&WN – Safe Venue Hire – Due Diligence Training – Forwarded to VH Sec and Bookings.
 - f. Sibelco Parish Liaison Meeting notice – 29 Oct 24 – Clerk unavailable – Cllr Devulapalli attending.
- 142/24 Flooding & Sewage: Action Plan update.
 - a. Surface Water Management Working Group update.
 - b. To resolve to identify a surveyor and survey costs and clarify the scope and responsibility for initiating a project to install a drain on Mill Drove to alleviate flooding from the SW of the village.
- 143/24 To receive reports from Clerk and Cllrs for on-going matters:
 - a. To receive update on the management of the closed churchyard. AH & KM
 - b. Self-set tree issues on Lamsons Lane. (Referred to the Rangers)
 - c. Update on migration to Gov.UK email system.
 - d. Update on identification of a suitable location for the planting of the heritage oak tree.
- 144/24 To receive an update from the Neighbourhood Plan Steering Group.
- 145/24 Traffic & Parking:
 - a. Update on installation of Posts on the Green.
 - b. SAM2 report – On the website, nothing significant to report.
- 146/24 Play Park and KGV Playing Field:
 - a. To agree purchase of CoSHH and supplies storage locker for the toilets. [Report to Council](#)
- 147/24 Consideration of planning applications, decisions and appeals:
 - a. Applications: No new ones at time of publishing.
 - i. To consider any late notice applications.
 - b. Decisions:
 - c. Planning Appeals and Enforcement updates:

- i. [23/00296/UNOPDE](#) | Alleged Unauthorised Operational Development | Labyrinth 9 Westgate Street Shouldham King's Lynn Norfolk PE33 0BN. Appeal [APP/V2635/C/23/3333470](#) in progress, No event date arranged.
- ii. Planning Appeal Notification [23/01017/O](#) | Land E of 99 Westgate Street Shouldham Norfolk. PINS [APP/V2635/W/24/3339927](#) Decided 24 Sep 24 – Appeal Dismissed.

148/24 To propose items/projects requiring draft budget 2025/26 consideration and to receive items for the agenda for the next Parish Council meeting on the 18th of November 25.

Signed: *M Inder*
Parish Clerk: Mr Mike Inder

Dated: 14 Oct 2024
clerk@shouldham-pc.gov.uk