

Shouldham Parish Council

Minutes of the Ordinary Meeting of Shouldham Parish Council held on Monday 15th July 2024 at 7.30pm in the Village Hall.

Present:

Parish Councillors: Nigel Walsh (Chair), Geoff Hipperson and Sarah Sheldon.

Proper Officer/RFO: Mike Inder.

Apologies: Cllrs Keith Matthews, Ant Hobbs, John Carman and C. Cllr Jim Moriarty.

Absent: Cllr Pallavi Devulapalli.

In attendance: Nil

Public: Nil.

- 105/24 **Introduction and apologies for absence:** Cllr Walsh opened the meeting and accepted apologies.
- 106/24 **Declarations of interest:** None.
- 107/24 **Public forum:** None present.
- 108/24 **To agree the minutes of the previous meeting:** The draft minutes of the extra ordinary meeting held on 17th Jun 2024 were posted and circulated ahead of the meeting. Cllr Sheldon proposed the minutes as a true reflection of the meeting, no cllrs present that were at the previous meeting to second the proposal but accepted.
- 109/24 **Borough and County Council members' reports:** None.
- 110/24 **Financial Matters:**
- a. Payments approved. Proposed by Cllr Walsh, Seconded by Cllr Sheldon.
 - b. Accounts reconciliation check carried out by Cllr Walsh.
- 111/24 **Clerk's report and correspondence requiring further consideration:** Nothing to report.
- 112/24 **Flooding & Sewage:**
- a. Surface Water Management Working Group update; Cllr Walsh circulated an email providing an update to the SWMWG. The LLFA site visit on 22 May 24 had been reported on an email from the NCC Water Management officer; the Chair and Cllr Hipperson voiced their disappointment in the report and helpless attitude displayed towards the issues that a significant number of residents are facing repeatedly. A lack of funding was referenced for their unwillingness to take positive action; instead offering advice on resilience measures, insurance and reporting, all of which the clerk had provided 2 years earlier. Cllr Hipperson suggested that the PC should write to the new MP, leader of the County Council and County Councillor to lobby for greater support for communities that are faced with the flooding that inundates and stops the sewage system from operating as well as the flood damage to property that contains agricultural effluent, human waste and heavy silt, creating mess that is hazardous to health and expensive to clear up on a regular basis. The clerk will draft a letter for approval by the SWMWG who will plan to meet again in August.
- 113/24 **To receive reports from Clerk and Cllrs for on-going matters:**
- a. To receive update on the management of the closed churchyard. Deferred for response by the lead cllrs on the draft policy and procedures.

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- b. To receive an update on a proposal from the KA Cricket Club to use the KGV Playing Field. A meeting with Shouldham Football Club has not been possible yet.
- c. Play Park – a further missing bolt has been identified on infant multi-play frame, the clerk will procure and replace and has check tightened the other bolts, many of which were loose.
- d. Self-set tree issues on Lamsons Lane referred to the Highways Rangers.
- e. Migration to Gov.UK email system. The clerk has sent account details and instructions to set up to cllrs and has migrated the Clerk email, which is now prime for correspondence.
- f. Update on identification of a suitable location for the planting of the heritage oak tree; options were discussed, the churchyard and the playing field, these both need further research prior to a decision.
- g. To confirm Cllr roles and responsibilities, deferred, due to low attendance at the meeting.

114/24 **Neighbourhood Plan Steering Group update.** No report, minutes and agendas available on the PC website.

115/24 **Traffic & Parking:**

- a. Review of proposal to phase installation of Posts on the Green. Cllr Hipperson suggested a more affordable option, that would be simpler to install, it was agreed that quotes should be obtained.
- b. SAM2: nothing significant to report, analysis on the website.

116/24 **Highways and Footpaths matters:**

- a. The Clerk has contacted Highways to hasten the updated costs, to apply for PPS funding. It was further decided that a CIL grant should be submitted for £8,000 towards the project based on the known costs if the update is not received in time.
- b. The Chair will write to the School Head again to ask that considerate and safe parking is reiterated to the new cohort of pupil's parents in Sept.

117/24 **Consideration of planning applications, decisions and appeals:**

- a. Applications: None.
- b. Decisions: [24/00765/F](#). Construction of new outbuilding| Warren House Shouldham PE33 0DQ- Objected, Permitted with condition of use.
- c. Planning Appeals and Enforcement updates:
 - i. [23/00296/UNOPDE](#) | Alleged Unauthorised Operational Development | Labyrinth 9 Westgate Street Shouldham King's Lynn Norfolk PE33 0BN. Appeal [APP/V2635/C/23/3333470](#) in progress, No event date arranged.
 - ii. Planning Appeal Notification [23/01017/O](#) | Land E of 99 Westgate Street Shouldham Norfolk. PINS [APP/V2635/W/24/3339927](#) no event date arranged.

118/24 **Meeting closed at 8.20pm**

Chairman

Date

Prepared by
Mike Inder, Parish Council Clerk & RFO

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