



Shouldham Neighbourhood Plan Steering Group Ordinary Meeting Agenda

Tuesday 2nd July 2024 at 19:30, 2 Willow Court, Shouldham

- 059/24 To open the meeting and receive apologies for absence.
- 060/24 To receive declarations of interest in items on the agenda and any requests for dispensation.
- 061/24 To hear from any Parish Councillors present.
- 062/24 To agree minutes of the meeting held on 8th April 2024.
- 063/24 To review outstanding actions from previous meetings.
- Item 007/24: In respect of the Objective Base Evidence, CCP to produce a revised draft that incorporates SG comments
(Action completed)
- Item 008/24: In respect of the questionnaire responses,
- (i) CCP to produce an updated map to show existing and potentially new green spaces; associated photographs taken and sent to CCP
(Action completed)
- (ii) CCP to produce an updated map to show the parameters of viable views; associated photographs taken and sent to CCP
(Action ongoing – see item 026/24)
- (iii) CCP to produce a map showing locations for village parking.
(Action ongoing – see item 08/24)
- (iv) AH to update the surface water drainage map from CCP. One copy to be given to the PC and one to CCP.
(Action ongoing – see item 036/24)
- (v) Having reviewed the Housing Needs Assessment, DW to send SG's comments to AECOM.
(Action completed –see item 065/24)
- 064/24 To receive any verbal updates from Steering Group members for ongoing matters which are not covered off as separate agenda items.
- 065/24 To note the finalised Housing Needs Assessment produced by AECOM.
- 066/24 To note the End of Grant report prepared for AECOM.
- 067/24 To receive a verbal update from DW regarding the Design Code being prepared by AECOM.
- 068/24 To review the questionnaires submitted during the public consultation held between 1st to 15th June and to decide next steps.
- 069/24 AOB.
- 070/24 To affirm date of next meeting and to receive items for the agenda.

Signed: *David J Willis*
Secretary for Shouldham NHP Steering Group: David Willis

Dated: 22nd June 2024
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