

Shouldham Parish Council
DRAFT Minutes of the Ordinary Meeting of the above-named Parish Council held on
Monday 16 July 2018 at Shouldham Village Hall

Present

Parish Councillors:

Angela Caley (Chair), Geoff Hipperson, Paul Gascoyne, Adele Berryman, Tom Nickerson

Parish Clerk – Zoe Bevan

Borough Councillor Mike Howland

3 Members of the Public

42/18 Accept Apologies for Absence

Apologies were received and accepted from Kevin Carter. Absences: Keith Matthews & Nige Walsh.

43/18 Declarations of Interest on Agenda Items

None.

44/18 Approve and Sign the Minutes of the Ordinary meeting held on 18 June 2018

It was proposed and accepted that the minutes be approved and they were signed by the Chairman.

45/18 Clerk to report progress on items not on the agenda from the last meeting

The Clerk requested clarification of exactly where the additional dog bin was to be sited and this would be communicated to the Forestry Commission. Clerk to ensure its addition to the BCKLWN bin emptying schedule.

46/18 Correspondence

The Clerk read out correspondence regarding:

- Dog fouling – especially near the school. Clerk to purchase 5 dog fouling signs for the area.
- Provision of 'Concealed Entrance' signage on the corner of Spring Lane. Clerk to contact Highways about provision of signage.
- Ongoing issue of road layout, trod and kerbing on the sharp and narrow bend in Eastgate Street. Clerk to follow up resident's concerns with Highways.
- Clerk drew the Parish Council's attention to a Gambling Act 2005 Consultation being conducted by BCKLWN.

47/18 Parish Partnerships - Invitation to Bid for 2018-19

It was agreed to carry this item forward to the agenda for the September meeting.

48/18 Trees

After considering the quotes received, it was agreed that the Clerk would ask Jodie Caley to remove the Horse Chestnut Tree in the churchyard and the White Poplar Tree on the playing field. It was noted that the Horse Chestnut Tree needed removing as a matter of urgency. In the meantime, Cllr Hipperson would arrange warning signage in the immediate area.

49/18 2 Lime Trees between Lynn Road & Westgate Street – 2/TPO/00575

The Parish Council were in agreement with this Tree Preservation Order being made.

50/18 Pavillion Toilets

It was noted that the cleanliness of the toilets had been excellent since Lisa Cammidge had taken over the cleaning. Dave Bevan had also now fitted a heavy duty closer to the door and levelled the cabin.

51/18 Electricity Point on the Green

Clerk confirmed she had contacted Utility Warehouse regarding installation of the new meter. Cllr Hipperson would liaise with Dave Bevan and Nick Evry regarding outstanding groundworks and provision of the cabinet.

52/18 Finances

Approval was given to make the monthly payments as listed below:

Name	Description	Price	VAT	Total
Dave Bevan	Materials Purchased for Repairs	107.45	21.50	128.95
CGM	Grass Cutting Contract	186.46	37.30	223.76
Utility Warehouse	Electricity : 1 st – 30 th June 2018	49.43	2.77	52.20
Zoe Bevan	Clerk's Salary & Expenses – July 2018	254.14	-	254.14
Paul Gascoyne	Materials – Stoke Ferry Timber	12.80	2.56	15.36
TOTAL				674.41

53/18 Planning Applications

None received for consideration this month.

54/18 Grass Cutting on the Green

After further discussion, it was agreed to continue with the CGM grass cutting contract until February 2020.

55/18 Norfolk Minerals & Waste Local Plan Review

Cllr Caley moved this item to the beginning of the meeting at 7.50pm in order to facilitate discussion with the members of the public present who were understandably concerned about the proposals. There was discussion of the proposed extent of the area for extraction, and concerns expressed over levels of disturbance in the area. The previous 2016 consultation, current ongoing consultation and Sibelco UK Limited's future 2027 extraction plans were all relevant. Cllr Hipperson, Borough Cllr Mike Howland and Cllr Caley would attend Marham Parish Council's meeting on 25 July and report back afterwards. Clerk to arrange an Extra-Ordinary Parish Council meeting on Monday, 6th August 2018 and publicise with local residents to allow further discussion. Clerk also to invite Mike Hurley from Sibelco to attend the 17 September 2018 Parish Council meeting. The discussion closed at 8.30pm.

56/18 Rescheduled October Meeting

Due to the Clerk's absence, the October meeting date was rearranged to Monday, 8th October 2018.

57/18 Any additional reports and items for inclusion on the next Agenda

Cllr Berryman reported that recently she had witnessed camping and a camp fire on the edge of the playing field which was of concern during the current dry spell. There was a need to ensure increased vigilance and the Clerk was asked to ensure Parish Councillors had each other's mobile numbers. The Forestry Commission had also been made aware of this incident.

- Parish Partnerships – Invitation to Bid for Capital Projects 2018-19
- Consideration of items for Ranger works
- Playing Field – refuse update

Confirm date of the next meeting : Extra-Ordinary Parish Council Meeting to be held on Monday, 6 August 2018 at 7.30pm in Shouldham Village Hall.

Next Ordinary Parish Council Meeting to be held on Monday, 17 September 2018 at 7.30pm in Shouldham Village Hall.

Meeting closed at 9.07pm.

Chairman.....

Date.....

Zoe Bevan, Parish Clerk

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