

Shouldham Parish Council

DRAFT Minutes of an Ordinary Meeting of the above named Parish Council held on Monday 19 September 2016 at Shouldham Village Hall

Present

Parish Councillors:

Geoff Hipperson (Chairman), Paul Gascoyne, Keith Matthews, Kevin Carter, Adele Berryman, Angela Caley, Tom Nickerson

Parish Clerk – Helen Carrier

One member of Public

1. Accept apologies for absence

No apologies for absence.

2. Declaration of interest on agenda items

None.

3. Minutes of extra-ordinary meeting held on Monday 29 August 2016.

Having been circulated previously, it was proposed and accepted that the minutes be agreed.

8. Planning

16/01522/F

Everyone agreed to discuss this after Item 3 to enable the member of public present to hear the discussion. The Chairman invited the member of public present to express their view before Council made any decision.

After some discussion all agreed that a site visit was needed. The Chairman would email the clerk the views of councillors before the final consulting date.

4. Councillor Vacancy

The clerk has been informed by BCKLWN that no applications have been received and the vacancy is now open for co-option.

5. Report on progress on items not on the agenda

Defibrillator – a quiz is being held in The King's Arms on Sunday 30 October at 7pm to raise money for the cabinet. Cllr Caley asked should we wait to order cabinet until the extension at the school has been completed? After some discussion all agreed to order the cabinet. Planings Fairstead Drove – waiting for return of the roller.

6. Correspondence

The Clerk read out correspondence all of which was for information.

7. To approve monthly payments

Name	Description	Price	VAT	Total
Utility	August Electricity	9.88	0.79	10.67
Warehouse				
Anglian Water	Water Supply 8 April - 26 July 2016	152.31	-	152.31
CGM Group	August Grounds Maintenance	183.37	36.67	220.04
Keith Matthews	Tarmac Planings	378.00	75.60	453.60
Dave Bevan	Paving Slabs for gents toilet	26.39	5.28	31.67
Utility	September Electricity	39.25	2.26	41.51
Warehouse				
Norfolk ALC	Annual Subscription	138.92	-	138.92
Valerie Negus	Clerks Salary and Expenses to end of August	447.17	-	447.17
Fields in Trust	Membership	50.00	-	50.00
Shouldham	Hire fees	33.00	-	33.00
Village Hall				
Helen Carrier	Purchase of Laptop	332.49	66.50	398.99
TOTAL				1977.88

9. Highways

Pot holes were reported at the junction of the A134 turning left from King's Lynn and junction on the green.

There is a broken kerb at the south east corner of the green.

The dyke between the village hall and the care home needs clearing. Cllr Gascoyne will arrange slubbing out of the duke.

10. Play area repairs

Cllr Nickerson will inspect the findings and report back at the next meeting.

A member of public emailed in to complain of dogs, not on leads, approaching children at the play area. It was agreed that the Clerk would contact BCKLWN for advice and would place a notice in the newsletter asking dog owners to keep dogs under control while on the playing field.

11. Parish Partnership

Defer to next meeting.

12. Transparency Fund application

The Clerk reported that £418 had been received and a new laptop has been purchased.

13. Forestry paths

The clerk read out the emails received.

14. Bench – Chalk and Cheese

It was all agreed that Andrew Archibald could purchase a bench for the use of people waiting for the bus stop.

15. Autumn Newsletter

The Clerk will place an article in the newsletter asking names to be forwarded for anyone who would like to attend the Senior Citizens lunch hosted by RAF Marham.

16. To propose agenda items

- Village Car Park
- Speed – Westgate Street.

17. Any other business

SAM 2 sign – new screw needed.

18. Confirm date of next meeting Monday 17 October 2016 at 7.30pm in Shouldham Village Hall.

Meeting closed at 8.55pm.

Chairman.....

Date.....