

Shouldham Parish Council

DRAFT Minutes of an Ordinary Meeting of the above named Parish Council held on Monday 17 October 2016 at Shouldham Village Hall

Present

Parish Councillors:

Geoff Hipperson (Chairman), Paul Gascoyne, Keith Matthews, Angela Caley

Parish Clerk – Helen Carrier

Two members of Public

1. Accept apologies for absence

Adele Berryman, Kevin Carter and Tom Nickerson.

2. Declaration of interest on agenda items

Cllr Matthews declared an interest on item 8 of the agenda so will not take part in any discussion.

3. Minutes of meeting held on Monday 19 September 2016.

Having been circulated previously, it was proposed and accepted that the minutes be agreed.

4. Co-Option

No candidates.

5. Report on progress on items not on the agenda

TROD – The clerk had eventually had a response from Andrew Wallace at Highways, BCKLWN who has corresponded by email that the TROD would not be started until February 2017.
Fairstead Drove – planings have now been laid.

The Chairman asked for item 7 and 10 to be moved forward before item 6 and the meeting agreed.

7. Football Club

Phil Riedlinger, Chairman of the Football Club (FC) briefed the meeting on plans for replacing the clubhouse which is in a very poor state of repair.

Quotes were sought in February for repairing the existing clubhouse but it was found that this was not an option owing to wet walls. Options were explored and a replacement building was acquired.

The new club house is an ex classroom approximately 7.9 x 12.1 m. It is green with a slight pitched roof.

The intention is to have five rooms made up of two changing rooms (home and away), a girls changing room which will also be used by referees, a medical room and a kitchen/waiting area. A dental practice in Downham Market has donated a defibrillator for the medical room. The internal work and services to the building will be undertaken by tradesman from the FC. Mr Riedlinger advised the meeting that he had approached the Bowls Club who was happy with the build.

The building has been found by MRC, Methwold. Removing the old building and replacing with the new building will be undertaken in one day by MRC.

Mr Riedlinger asked the Council if the FC could remove a log and two signs to allow MRC access through the drive. The alternative would be to lay a steel road over the field at a cost of £800. After a brief discussion the Parish Council all agreed that the FC could remove the signs and logs.

Mr Riedlinger advised the meeting that he had spoken to the Planning Department at BCKLWN who have given two options of a permitted development order or full planning.

The Parish Council agreed that the Football Club should put in a planning application for full planning but could install the building on 1 November 2016 at risk. The FC will draw up plans and submit them to BCKLWN.

Council asked the Clerk to research the insurance of the building.

10. Village Green

Mr Ian Skinner, landlord at the Kings Arms, asked the meeting to consider installing some service points for water and electricity on the village green. After a brief discussion it was agreed that this was a good idea in principle. The Chairman and Cllr Matthews will obtain quotes to be agreed at a future meeting.

6. Correspondence

The Clerk read out the correspondence received all of which was for information.

8. Planning

16/01665/F

Cllr Matthews left the room for the discussion.

After a brief discussion no objections were received.

9. Parish Partnerships

The Parish Council asked the clerk to speak to Norfolk County Council to see if an application for funding a village car park could be considered. The Clerk will report back at the next meeting.

11. Village Car Park

This was discussed under item 9.

12. Speed Watch Scheme

The Clerk had received an email from a member of the public concerned about the speed outside the school. The clerk had advised that there is no Speed Watch scheme in place at the moment and forwarded information about the scheme to the resident concerned. Cllr Caley agreed to write an article for the newsletter regarding Speed Watch and asking for volunteers to help run the scheme.

13. Highways

The Clerk reported that the pot holes in the village had been fixed but the pot holes on the main road from King's Lynn had not - the Clerk will monitor this. Cllr Caley reported a dip in the road on Eastgate Street. The Clerk and Cllr Caley will look at this in daylight and report to Highways.

14. To approve monthly payments

Name	Description	Price	VAT	Total	Ref
Bank Charges		8.00	-	8.00	DD
CGM Group	September Ground Maintenance	183.37	36.67	220.04	DD
Village hall	Rent	33.00	-	33.00	101316
Helen Carrier	Clerks Salary & Home Allowance (Sep & Oct)	388.64		388.64	101317
HMRC	Payee	92.00	-	92.00	BACS
DefibShop	Defibrillator Outdoor Cabinet	445.00	89.00	534.00	101319
ScrewFix	Post Mirror	33.33	6.99	39.99	101320
Mazars	External Audit Fee	125.00	25.00	150.00	101318
TOTAL				1977.88	

All payments were approved. Cheques to be signed after the meeting.

15. Bank mandate

It was agreed to change the address to the new clerk. Bank mandate form signed.

16. Other Business – Any additional reports and items for inclusion on the next Agenda

SAM 2 sign – new screw needed the Clerk will speak to Westcotec

Thanks to Cllr Gascoyne and Cllr Matthews for cutting the ivy back on Lamsons Lane.

Closure. The Chairman thanked everyone for attending, and final closure of the meeting was at 8.55pm.

Confirm date of next meeting Monday 21 November 2016 at 7.30pm in Shouldham Village Hall.

Meeting closed at 8.55pm.

Chairman.....

Date.....