

Shouldham Parish Council

DRAFT Minutes of an Ordinary Meeting of the above-named Parish Council held on Monday 21 November 2016 at Shouldham Village Hall

Present

Parish Councillors:

Adele Berryman, Angela Caley, Paul Gascoyne, Geoff Hipperson (Chairman), Keith Matthews and Tom Nickerson

Parish Clerk – Helen Carrier

One members of Public

1. Accept apologies for absence

No apologies.

2. Declaration of interest on agenda items

Cllr Matthews declared an interest on item 9 of the agenda so will not take part in any discussion.

3. Minutes of meeting held on Monday 17 October 2016.

Having been circulated previously, it was proposed and accepted that the minutes be agreed.

4. Co-Option

No candidates.

5. Report on progress on items not on the agenda

SAM2 – The Clerk has spoken to Westcotec who will do a site visit to see what clips/brackets needs replacing.

Defibrillator – has now been delivered and is awaiting installation. The cost of the defibrillator was £534 and the Quiz Night, hosted by the Parish Council, raised £100. The clerk will write to the Village Weekend Committee, Mountain Bike Club and The King's Arm to ask for a donation of £100 each. The Parish Council will pay the remaining balance of £134.

Mirror – has now been installed.

6. Correspondence

The Clerk had received a phone call and an email regarding the pot holes on Fairstead Drove. The Chairman confirmed that planings have been ordered and received. It was agreed that the road should be levelled and large rubble be placed in the pot holes before the planings are laid. Cllr Gascoyne will take this forward.

The Clerk read out the remaining correspondence – all for information.

7. Football Club

Phil Riedlinger, Chairman of the Football Club was unable to attend the meeting due to illness but forwarded the following report:

- *The Football Clubhouse is now planned for installation mid-January once the electrical works are finalised. Once I have a firm date I will let you know.*

- *Shared Access - Shared access have tabled an offer for £25K to the club to place a mobile transmitter on a flood light. I will email to you details in the next 48 hours. If you could then send round the council then views can be sought. The representative from Share Access is happy to come down to meet with the council to discuss and answer any questions.*

The Parish Council would like to invite the representative from Share Access to attend a parish council meeting to answer any questions. The Clerk will write to the King George VI Playing Field Association to seek their thoughts and invite a representative to attend the same meeting.

8. Calendar of Meetings 2017

Everyone agreed to the 2017 dates. The Clerk will publish.

**9. Planning
16/01515/O**

Cllr Matthews left the room for the discussion.

Following discussion, the Council objected to the application for the following reasons:

Over intensive development of the area

The proposed single track access from Westgate Street is inadequate with poor visibility to the north.

The Council did agree that it would support an application for five dwellings with access from Ryes Close with all dwellings being connected to mains drainage.

10. Grass Cutting Contract

Council agreed to add a fortnightly cut of the overflow carpark at the back of the Bowls Club and the area under the trees on Warren Road to the contract.

The Clerk will contact CGM, Holly Landscapes and the BCKLWN to invite them to quote for the contract 2017-2020.

11. Play Equipment on Playing Field

Cllr Caley had been approached to see if the Council would consider installing a Zip Wire on the playing field. The Clerk will contact Runcton Holme Parish Clerk for advice on their existing Zip Wire. This item to be added to the agenda for discussion at the next meeting.

12. Parish Partnerships

Items to be considered for the parish partnership scheme include:

TROD – Westgate Street

Village car park

Piping of dyke – Eastgate Street

Tarmacing of Fairstead Drove

The Clerk will meet with Andrew Wallace from Highways, BCKLWN to ask him for some costings and advice on each item.

13. Highway Rangers

Footpath from Westgate Street to school and footpath at Lamsons Lane needs cutting. The Clerk will report these footpaths to the rangers.

14. Majors Civic Awards 2016

The Parish Council discussed names to be put forward. The Chairman will submit the council's nominee to the Civics Officer.

15. To approve monthly payments

Name	Description	Price	VAT	Total	Ref
Bank Charges		8.00	-	8.00	DD
CGM Group	September Ground Maintenance	183.37	36.67	220.04	DD
Helen Carrier	Clerks Salary & Expenses	230.22	-	230.32	101326
HMRC	PAYEE	46.00	-	46.00	101323
Anglian Water	Water Charge 27 Jul – 12 Oct 16	101.85	-	101.85	101325
A McIntosh	Closed Churchyard Mowing	1,600.00	-	1,600.00	101322
Thomas Bonnett	Danish Oil	18.72	3.74	22.46	101327
TOTAL				2,228.67	

All payments were approved. Cheques to be signed after the meeting.

16. Other Business – Any additional reports and items for inclusion on the next Agenda

- Multi Use Games Area/Tennis Courts
- Zip Wire
- Parish Partnerships
- Items for Budget

Confirm date of next meeting Monday 12 December 2016 at 7.30pm in Shouldham Village Hall.

Meeting closed at 8.55pm.

Chairman.....

Date.....