

Minutes of the meeting of Shouldham Parish Council
held on Monday 18th July 2016 at 7.30pm in the village hall

Those attending:

Mr G Hipperson, chairman, Mr P Gascoyne, Mr K Matthews, Mrs A Berryman, Mrs A. Caley,
Mrs V Negus (Clerk) Mr Ian Skinner

1. Apologies were received from Mr T Nickerson, Mr N Herbert and Mr K Carter
2. Declaration of Interest – Mr Matthews and Mr Hipperson declared an interest in planning matters
3. Minutes of the meeting dated 20th June were signed as a true record
4. Football Club Matters

Mrs Caley reported that a meeting had been held between the committee members of the youth and adult football clubs with the chairman and vice chairman of the parish council for the purpose of discussing becoming one football club. This had been agreed and an annual general meeting is due to be held in two weeks.

It was also agreed at that meeting that the football club would pay half of the cost of a replacement rabbit fence with the parish council and other costs would continue as at present in that there would be no rent payable, the parish council will fund the grass cutting and half the cost of mole control and the football club will be responsible for any other pitch costs.

Mr Skinner pointed out that the football club has the opportunity for a larger replacement pavilion free of charge and following discussion it was agreed that Mr Skinner will get the dimensions in order to establish if planning permission is needed and where it could be sited. It was also agreed that the football club will approach the Bowls Club with a view to a possible extension for use by the football club as a more permanent facility.

As the landlord of the Kings Arms Mr Skinner asked the parish council for permission to use the village green for a beer festival on the weekend of September 9,10 and 11 with use of the playing field for camping and toilet facilities. This was agreed

Mr Skinner then left the meeting

5. Matters Arising

(a) Mr Matthews and Mr Gascoyne will cut the ivy on Lamsons Lane and also an overhanging tree from the school grounds

(b) Defibrillator Safe – Mrs Caley had contacted the Village Weekend Committee who are willing to contribute to the cost of £600 plus VAT. The Kings Arms and Football Club are also willing to contribute and Mr Hipperson will contact the Kings Lynn Mountain Bike Club. Mr Hipperson will also ask if the Friends of the School would be willing to contribute to the safe. Mr Hipperson proposed that the parish council go ahead and purchase the safe now and get contributions after purchase. Seconded by Mr Matthews. Carried. Mrs Caley will place the order.

(c) Proposed Car Park - Mrs Caley had established the cost of matting and that NCC Highways Department did not think the access would be a problem but the Borough Council Planning Department needs to be contacted. In order to fund the installation of a car park it would require a grant together with possible inclusion as part of the Parish Partnership Scheme and further discussion is needed regarding rental costs of a completed car park. Add to the agenda for next month's meeting

6. Payments for Approval

Utility Warehouse – Electricity for June	£34.17
Electricity for July	£26.47
Country Grounds Maintenance – grass cutting for June	£220.04
Mrs Negus - ¼ salary to the end of June	£650.00
Mrs Negus - ¼ expenses to the end of July	£10.98
CPRE – annual subs	£36.00

7. Planning

Notice of Decision Ashes, Lynn Road Change of use to tattoo studio – approved by Borough Council
Notice of Decision extension and internal alterations to Carpenters Cottage, 3 Norwich Road – approved by Borough Council

Mr Matthews and Mr Hipperson left the meeting Mrs Caley took the chair

Variation of Condition 3 land between 45 and 49 Westgate Street – approved by Parish Council
Non material amendment to Carpenters Cottage, 3 Norwich Road – approved by Parish Council

Mr Matthews and Mr Hipperson returned to the meeting and Mr Hipperson took the chair

8. Applications for clerk vacancy

Mr Hipperson pointed out that he had received 2 applications and will arrange interviews for either Monday 25th July or Monday 1st August

9. Pending Items

Village sign – Mr Gascoyne will bring quotes received for a new sign to the next meeting
Toilet block – The clerk will ask Mr Bevan to make a raised step for the gents toilets
Fairstead Drove Planings – Mr Hipperson will chase

10. Play Area Repairs

Mr Hipperson will get a quote for a new fence and pass to the clerk for additional quotes

11. Highway Matters

Mirror on Eastgate Street – Mr Matthews did a site inspection and reported that the mirror surface needs replacing. Mrs Caley will source a replacement

Speed Awareness Monitor – Mrs Berryman will take over the movement of the SAM with Mr Nickerson and the clerk will forward a list of the locations

Mr Hipperson reported that he and Mr Gascoyne had held a meeting with the Highway Engineer regarding the flooding of various areas in the village and they had agreed to let the parish council have a plan for improvements to culverts.

12. Parish Partnership Scheme 2017/18

Agenda for next meeting

13. Any Other Business

(a) Mr Matthews asked if the Forestry Commission could be contacted regarding the condition of the yellow and red walking routes following the timber removal.

(b) The clerk pointed out that she would not be available for the August meeting due to holiday but in the event that a new clerk is not in place the agenda would still be circulated.

14. The date of the next meeting was set for Monday 15th August at 7.30pm

There being no further business the meeting closed at 9pm