

Shouldham Parish Council

I hereby give you notice that an Ordinary Meeting of the above-named Parish Council will be held at Shouldham Village Hall on Monday 15 May 2017 at 7.30pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Shouldham Parish Council welcomes the public and press to its meeting.

Agenda

1. Election of Chairman
To elect a chairman for the forthcoming year
2. Election of Other Officers
To elect a vice-chairman and RFO for the forthcoming year
3. To receive apologies for absence.
4. To receive declarations of interest in items of the agenda and any requests for dispensation.
5. To approve and sign the minutes of the meeting held 24 April 2017.
6. Clerk to report progress on items not on the agenda from the last meeting.
7. Parish Meeting - To action points raised at the open meeting
8. Finance matters
 - To approve the Annual Governance Statement in the 2016-17 Annual Return.
 - To approve the Statement of Accounts in the 2016-17 Annual Return.
 - To approve the payment of accounts list – April 2017.
9. To consider and review Parish Council policies:
 - Standing Orders
 - Financial Regulations
 - Asset Register
 - Risk Assessment.
10. Correspondence.
11. To consider planning applications received.
 - 17/00708/F New Dwelling at Applegate, 15 Norwich Road, Shouldham, King's Lynn, Norfolk
12. To receive further reports and any other items of business – the next Parish Council meeting will be on Monday 19 June 2017.

Signed: *Helen Carrier* Parish Clerk Dated: 9 May 2017