

**Minutes of the meeting of Shouldham Parish Council
held on Monday 15th June 2015 at 8.30pm in the village hall**

Those attending:

Mr G Hipperson, Chairman, Mrs A Berryman, Mr K Carter, Mr K. Matthews, Mrs V Negus, Clerk.

The attending Councillors met at the playing field for a site meeting at 7.30pm

Following an inspection of the play equipment, the public toilets and the sports pavilion the following action was agreed:

Mr Bevan to be asked to carry out the necessary work on the surface of the junior swings, the bench, the surface of the play area and the work on the multiplay.

The clerk to get a quote for a new rope ladder and establish if the slides could be redressed or should be replaced

Country grounds Maintenance to be contacted regarding the lack of cutting of the areas around the playing field

Quotes to be obtained for steps and ramp to the public toilets

No work required on the sports pavilion

The meeting returned to the village hall

1. Apologies for Absence were received from Mr P Gascoyne and Mr N Herbert

2. Declaration of Interest No interests declared

3. Minutes of the meeting dated 11th May 2015 were signed as a true record

4. Matters Arising:

Village sign – postponed until Mr Gascoyne attended the meeting.

5. Payments for Approval

Utilities Warehouse – electricity for May	£25.87
Country Grounds Maintenance - grass cutting for May	£220.05
Mr Cross – Internal audit	£30.00
IRS – Church sign	£129.72

6. Planning

Notice of Decision Orchard Park siting of 21 caravans – refused by Borough Council

Amendment to Planning application 60 Westgate Street – comments returned

7. Annual Return Governance Statement

The Governance Statement was signed and the annual return will be forwarded to the Audit Commission.

The internal auditor had recommended that the precept be increased more quickly than the Council had previously agreed. After discussion it was felt that the Council would stand by its decision to increase the precept by 10% over the next 5 years.

8. Co-option of Councillors

Two residents had expressed interest in joining the Parish Council. Mr Matthews proposed that the Council co-opt Mrs Angela Caley and Mr Tom Nickerson. Seconded by Mr Carter and carried unanimously. Mrs Caley and Mr Nickerson will be invited to join the July meeting

9. Village Green

Classic car event: The Council agreed that the previous event had not harmed the surface of the village green and therefore agreed to the next one in July taking place. Mr Hipperson will provide a chain to replace the two wooden posts removed for the event.

The clerk had requested Country Grounds Maintenance to cut the village green each week during May, June and July.

The clerk was asked to remind the resident of Orchard Cottages about parking on the Green and to establish if a parking place is actually provided as per the planning application.

10. Highways

(a) Meeting with Highway Engineer

Pot holes Warren Road would be put in hand

Spring Lane – This is going to be programmed for a re-tread from the entrance of The Warren to the Marham boundary. However it will not be this financial year but the 2016/17 financial year so in the meantime the pot holes will be done as soon as possible

Verge at Eastgate Street/New Road - The Engineer will try to get a kerb installed this year on an Area Manager Project but, again, if this cannot be achieved during this financial year it will be 2016/17

Village Green trod – Highways to give a quote to the Parish Council for tarmacing

Eastgate Street – The Engineer confirmed that it would be possible for a trod to be installed between the village hall and Shouldham Hall without the need for filling the ditch in. He thought the Parish Council could include this in the Parish Partnership scheme for next year (which would be put forward in November 2015 and hopefully accepted in January 2016. This item should be added to the agenda for discussion with a full Council

(b) Road sign Lynn Road/The Green – the clerk informed the meeting that a sign had been requested for The Green to avoid confusion with numbers on Lynn Road. This will be installed as soon as possible.

11. Correspondence

(a) Two Councillors had been invited to RAF Marham for an Open event. Mr Herbert and Mr Carter will attend

(b) Traffic Closure Notice received for the village weekend event. The Parish Council had no objection.

(c) Police Connect - information to be received each month from Norfolk Police regarding local issues. The clerk will forward the link to all Councillors

(d) The Borough Council Site Allocations hearing will take place on July 7th

12. Any Other Business

Mr Matthews confirmed that the football club would use cones to prevent parking on the verges at the playing field on the occasion of football events.

13. The date of the next meeting was set for 20th July at 7.30pm

There being no further business the meeting closed at 9.30pm