

**Minutes of the meeting of Shouldham Parish Council
held on Monday 9th February 2015 at 7.30pm in the village hall**

Those attending:

Mr G Hipperson, Chairman, Mr P Gascoyne, Mr C Hotson, Mrs V Negus, Clerk.

Mr I Burton from Country Grounds Maintenance

1. Apologies for Absence were received from Mr N Herbert, Mr K Matthews, Mrs A Berryman, Mr K Carter

2. Declaration of Interest No interests declared

Mr Burton attended the meeting to discuss the cutting of the village green for the forthcoming season. Mr Burton explained that the company is very flexible over cutting times and, following discussion, it was agreed that this would start mid-March rather than April, unless the Council instructed otherwise. He also pointed out that he will check the condition of the village green after each of the first four cuts and regularly thereafter.

Mr Burton was also asked to let the Council have a quote to improve the trod across the green.

Mr Burton then left the meeting

3. Minutes of the meeting dated 12 January 2015 were signed as a true record

4. Borough Council Report – attached to these minutes

5. Matters Arising

Church directional sign – A quote had been received totalling £108 which the clerk will forward to the church warden

6. Payments for Approval

Utilities Warehouse – electricity for January	£16.54
Carter Cabinhire – temporary toilet	£176.64
Anglo Scottish Equipment – Replacement toilet block	£9000.00
I Negus – plumbing for toilets	£428.50
Anglian Water – Water rates to 14 January	£1.42
Chemex – dispensers for toilets	£153.60

Clerk to enquire with the insurance company what the premium would be to include the cost of temporary toilets.

7. New Toilets

The clerk reported that the new toilet had been installed and the electrical work should be completed this week. It was agreed that Coldwatch equipment could be considered for next winter if the electrical capacity is sufficient.

Mr and Mrs Pepper joined the meeting and were invited to raise their concerns.

Mr Pepper pointed out, with the help of photographs, that some of the hedgerows around the village are getting very overgrown and untidy to the detriment of the views and road safety. After discussion regarding the timings permitted for trimming, it was agreed that Mr Hipperson will cut his hedges and the clerk will contact the Hare Estate regarding their hedges.

7(a) Planning

Retention and completion of alterations and extensions to bungalow and erection of garden store shed at 4 Orchard Lane – approved by the Parish Council

8. Playing Field Fence

The clerk reported that some broken boughs from trees adjoining the playing field are laying on the fence. The clerk was asked to contact Mr Kittle to get them removed.

9. Elections

The clerk pointed out that an election will take place on May 7 for Parish Councils and nomination forms could be downloaded. The clerk agreed to bring nomination forms and the timetable to the March meeting.

10. Correspondence

NALC weekly bulletins included a date for the area meeting at Downham Market Assembly Rooms on February 16th.

Response from DEFRA re the Council's letter regarding funding for the ACRE Network confirmed that funding would continue

Information from the Borough Council Planning Department re Community Infrastructure Levy – previously circulated and noted

The next SNAP meeting will be held on March 18th at Shouldham School

New property addresses received for: Orchard Cottages, 11 and 12 The Green
19 Orchard Park, The Green

11. Any Other Business

The clerk reported that the new title for the village green had been returned by the Land Registry. Due to holiday the agenda for the next meeting would be later than normal

12. The date for the next meeting was set for Monday 9th March

There being no further business the meeting closed at 8.35pm